

AT THE ANNUAL GENERAL ORDINARY MEETING OF BREASTON PARISH COUNCIL HELD AT 7.00PM ON MONDAY 18th MAY 2015 AT THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON

Present: Councillors Wiggins, Miller, Parkinson, Mounsey, McCaig, Toon, Luke, Elliott, Cockle, Wigglesworth and Pepios

Councillor Wiggins in the Chair

2 members of the public

Councillor Wiggins welcomed everyone to the meeting and congratulated all Councillors who offered themselves for re-election and were successful in being reappointed. Congratulations also to Councillors Wigglesworth, Cockle and Elliott who offered themselves for election and were successful in being appointed.

Can I also sincerely thank on behalf of the Parish Council both Margaret Orchard and Geoffrey Sharlot for the many years of hard work they carried out on behalf of the Council and Tony Sheldrick for his work over the past few years.

On a personal note I would like to record my thanks for Geoff Sharlot for taking over the duties of the Environment Committee and Councillor Miller for carrying out my duties as Chairman during the time I have been unable to do so.

Councillor Miller congratulated Cllr Wiggins on being elected and Cllr Parkinson welcomed Cllr Wiggins back and hoped that he was feeling much better.

1/15 ELECTION OF THE CHAIRMAN OF THE COUNCIL

It was Proposed, Seconded and Agreed that Councillor Wiggins be appointed Chairman of the Parish Council for the ensuing year.

2/15 SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Cllr Wiggins signed the Declaration of Acceptance of Office of Chairman, witnessed by the Clerk.
Cllr Wiggins in the Chair.

3/15 ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL

It was proposed, seconded and agreed that Cllr Miller be appointed Vice-Chairman for the ensuing year.

4/15 SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN

Cllr Miller signed the Declaration of Acceptance of Office of Chairman, witnessed by the Clerk.

5/15 ELECTION OF THE COMMITTEES OF THE COUNCIL

It was Proposed, Seconded and Agreed that the committees comprise:-
Environment: Cllrs Cockle (Ch), Elliot (VC), Luke and Parkinson
Parks & Cemeteries: Cllrs McCaig (Ch), Mounsey (VC), Pepios and Wigglesworth
Highways & Lighting: Cllrs Toon (Ch), Ronan (VC), Elliott and Pepios.
Finance: Cllrs Luke (Ch), Parkinson, & Committee Chairmen
General Purpose: (a new committee to cover issues that don't fall under other committees)
Cllrs Mounsey (Ch), Ronan (VC), Toon and Wigglesworth.
The Chairman and Vice-Chairman of the Council to be ex-officio members of all

Committees.

6/15 SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE OF ALL COUNCILLORS

Councillors signed the Declaration of Acceptance of Office of Chairman, witnessed by the Clerk.

7/15 CONFIRMATION OF STANDING ORDERS, FINANCIAL REGULATIONS AND RISK MANAGEMENT PLAN.

It was proposed, seconded and agreed to continue to adopt the Standing Orders, Financial Regulations and Risk Management Plan.

POLICE SESSION

PCSO Pykett is on annual leave and unable to attend but has sent a report of crimes as follows:

14/4 Theft from the Co-op

24/4 Theft of garden plants on Cherry Close

3/5 Wilsthorpe Road theft from a motor vehicle

5/5 Longmoor Lane non dwelling burglary

PUBLIC SESSION

Mr Fowler reported that he had drawn a blank with regard to the Windmill after contacting several companies he had either received a negative response or none at all - Cllr Mounsey confirmed to the new Cllrs that all the Parish Council requires is a certificate to state that the Windmill is safe to operate. Several suggestions were made including contacting a restoration television show or local universities to ascertain interest in making the windmill a project.

Cllr Elliott thanked the voters for electing him.

Mr Baldwin arrived late and standing orders were lifted to allow a further session of public speaking. He raised concerns that the farmer responsible for the land between Hills Road and the Sustrans Canal footpath was doing everything in his power to stop walkers using the footpath. The path has been used by locals since 1857 and Mr Baldwin had lodged a request for the path to be made a Public Right of Way. It was concluded that the process for adopting a ROW was tediously long winded and "Beadling Way" had taken over 10 years to be adopted.

Mr Baldwin also asked how to find out who had been elected during the recent elections it was agreed that prior to the actual voting there was much information however following the election information was very thin on the ground. Cllr Parkinson provided the Clerk with results of the poll to be displayed on the notice boards.

8/15 APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr Ronan and PCSO Pykett

9/15 DECLARATION OF MEMBERS INTERESTS - none

10/15 APPROVAL OF THE MINUTES OF THE ORDINARY MEETING HELD ON 13th APRIL 2015.

It was PROPOSED and SECONDED to accept the minutes of the meeting held on 13th of April 2015.

11/15 MATTERS ARISING –

- a) Cllr Luke reported that following Mr Fox's question at the last meeting it was agreed that he would contact the Council in writing to raise the issues concerned. When he did not do so, Cllr Luke asked the clerk to write to confirm the request. Mr Fox and the clerk met and the Clerk duly replied to Mr Fox as circulated to Councillors.

12/15 CORRESPONDENCE

- a) Correspondence received from CPRE regarding the Derbyshire Branch AGM – 6th June at Hardwick Hall.
- b) Letter from Mr Stanyon regarding an ancient map of Breaston and Risley it was RESOLVED to ask Mr Stanyon to investigate the matter on behalf of the Parish Council.

DALC Newsletters, EBC Agendas and Minutes as circulated by the Clerk.

13/15 CLERK'S REPORT –

- a) **Defibrillator** – it was RESOLVED that Cllr Miller would investigate a sponsor for the defibrillator however if none were forthcoming the Parish Council would go ahead with the purchase of a suitable system.
- b) **New Signatories for the Bank Account** – following Cllr Sharlot's retirement it was RESOLVED that a replacement signature wasn't necessary. Clerk to make arrangements.
- c) **Approval of Audit 2014/15** – it was proposed, seconded and agreed to approve the Audit.
- d) **Appointment of Auditor 2015/16** – it was proposed, seconded and agreed to appoint B Wood to audit the 2015/16 accounts.
- e) **Website Problems and Replacement** – the Clerk reported that complaints had been received about the lack of content and general poor state of the website. The Clerk reported that she was no longer able to add content to the website so that it was now out of date as well as rubbish!! Investigations had been made into several alternatives which were very costly – Clerk to contact B Broughton for trial session. Cllr Cockle suggested online free websites were useful. Cllr Mounsey stated that the costs suggested by Mr Broughton - £150 initial set up cost. Monthly maintenance £20 per month were reasonable. Clerk to investigate.

14/15 PARKS & CEMETERIES COMMITTEE HELD ON WEDNESDAY 6th MAY 2015 AT 9.00AM IN THE PCMR, BLIND LANE, BREASTON

1. Present: Cllr McCaig (chair), Miller, Ronan, Parkinson **Apologies for absence:** Cllrs Wiggins and Mounsey

2. Benches on Duffield Close. The 2000 bench has been installed!

3. Risk Management. Mrs Davis has completed weekly inspections and reports that the posts at the entrances to Duffield Close are rotting and need attention – Clerk to inspect accordingly.

4. Memorial Garden – Price for resetting 12 stones at Memorial Garden = £275 – Clerk to give go ahead for work to commence.

5. Johnson's Meadow. The work to the handrail is to be completed week commencing 11.05.15. Still await news from SGC Solicitors regarding the lease. EBC to label litter bin to let residents know that it can be used as dog bin. Clerk awaits price to make gate secure. Clerk has written to Mr Grammar to ascertain his involvement with the meadow.

6. Western Power sub-station. Clerk chased Smiths re the surfacing work awaits reply. Clerk chased Western power regarding the appearance of the site still awaits reply.

7. Windmill. Still await news from Mr Fowler – Clerk to contact.

8. Pavilion Clerk still awaiting quotes for work to drains and safety lights. M. Chester unable to carry out work to pavilion as the key to the gate was missing when he got to the pavilion – in the meantime he removed ivy and replaced the defective airbricks.

9. Farmers Market – Clerk contacted Local Foods.org for information awaits response.

10. Duffield Close – Memorial Bench – The bench has been ordered, M Chester to install the bench once received.

11. Dogs on Duffield Close Following investigation it was discovered that the Duffield Close and Perks Park Recreation Ground were covered by a Bye law which includes regulation about dogs being on leads and cleared up after. It was resolved to get prices for new less wordy signs as suggested – Clerk to get prices for new sign at Johnson Meadow also.

12. WI Tree Planting – It was resolved to set aside an area near to the Western Power sub station for the WI to plant their trees.

13. Play Area Perks Recreation Ground – a resident requested that the play area be fenced off from the rest of the recreation ground – it was resolved to look into prices for the work before making a decision Clerk to contact D Bramwell for advice.

14. Picnic Table MUGA – Complaints about teenagers vandalising the bench and smoking drugs in the area have been received – the bench has some graffiti and has been set fire to. PCSO Pykett had asked if the bench could be moved elsewhere as it is isolated in its current position and difficult to keep an eye on. Following much discussion it was decided that if the bench was removed the vandalism would take place elsewhere so the bench would remain in situ at present. Clerk to look into the price of recycled benches which are “indestructible”. Neighbourhood warden/Jean report that the fastening at the top of the first swing is not quite right – Clerk to contact J Thorpe to inspect.

15. Grass Cutting – Complaints had been received about the state of the grass at the Cemetery – at the end of the last financial year there was money over which could be used to reinstate the weekly cuts at the cemetery. It was resolved to reinstate the cuts – Clerk to action.

16. AFC Westernmere – Following the meeting with MR Russell regarding non payment of invoice numbers 455 and 459 promises of payments at the end of April and May were made. As of yet no payments have been received the Clerk is still in contact with Mr Russell who assures her that payment will be made soon.

17. AOB – May Day Gala - Cllr McCaig reported that the Gala had been a great success once again thanks to the lovely weather and all the hard work of the organising committee. Thanks also to Mrs Davis for all her efforts clearing litter as the Close looks lovely again this morning.

Meeting closed at 10.00am.

15/15 HIGHWAYS AND LIGHTING COMMITTEE HELD ON WEDNESDAY 6th MAY 2015 AT 8.30AM IN THE PCMR, BLIND LANE, BREASTON

- 1. Present:** Cllr Toon (chair) Miller, Ronan, McCaig & Parkinson. **Apologies for absence:** Cllrs Wiggins and Sheldrick
- 2. Pot-holes.** – Potholes have been reported the pothole on the Crescent still not done. Clerk to chase again. Also raise new pothole on junction of Stevens Lane and Draycott Road.
- 3. Footpaths** – Clerk to check if bins fitted at Firfield and Wilne. The Clerk reported an issue with the path from Johnson's Meadow to the canal path being flooded DCC to investigate.
- 4. Blind Lane lorry damage** – Clerk written to DCC, Co-operative and Costcutter regarding issues on Blind Lane and Market Place. Chasing letters sent no response from Costcutter and Co-Op. DCC responded negative no collision statistics. Clerk to contact PCSO Pykett to request fixed penalty notices to go on cars illegally parked opposite the Blind Lane junction.
- 5. New pavement – Market Place** – Clerk written to o-operative and Costcutter regarding issues on Market Place. Chased again. Still awaiting responses.
- 6. Beadling Way Plaque** – Unveiling ceremony set for Saturday 16th May at 10am Cllr Beadling's family to attend. Cllr Miller to invite local residents, Cllr McCaig to pass information to interested parties
- 7. PCMR external lighting** – Quote from AHS Electrical lowest lights fitted 1.5.15 – evidence of mice in loft space Clerk to organise pest control.
- 8. Community Forum Letter** – Request for W.C. direction sign sent negative responses from DCC very disappointing – Clerk found steel sign online to enquire regarding price of small w.c arrow sign and fitting.
- 9. Visibility 63 Wilsthorpe Road** – Tree responsibility of Parish Council – no TPO Clerk awaits price from Grasstrack to trim accordingly.
- 10. Gritting Cherry Close.** Clerk investigated the issue and contacted East Midlands Housing and requested the work be done by them Further contact with EMH still await response.
- 11. Orchid Wood Car Park Signage** – another negative response from DCC on signage – Letter sent pressing the safety issues involved DCC claim responsibility for problem lies with the Police. It was resolved to put this issue on the back burner for the time being.
- 12. School Parking** – the Clerk awaits information on a meeting between the school, DCC, residents and Cllrs regarding issues involving parking at the School.
- 13. Longmoor Lane Verges** – a resident had requested that the verges on Longmoor be tidied up. It was resolved that DCC who are responsible for the highway are unlikely to respond and that residents who park on the verges live there too – the issue has been reported at various sites and is a never ending problem. Clerk contacted DCC requesting direct contact with the resident still awaiting response. Clerk to chase DCC again.
- 14. Holmes Road Fence/ Boundary line issue** – DCC are unaware of ownership Clerk to contact Land Registry.
- 15. ROW Minor Maintenance Agreement 2015/16** – Clerk contacted Brian Marshall who identified areas with issues on footpath 13. Clerk to go ahead with the agreement this financial year Clerk to clarify legal position regarding work on private land. Clerk to get prices for laying stone at problem areas.
- 16. VAS Risley Lane** – Cllr Luke had questioned the negative response to the possibility of a VAS it was resolved that issues with cost due to the geography of the site and a lack of direct link to electricity was concluded the reasons for the negative response.

17. AOB

- a) A resident reported issues with motorists driving over the Emergency vehicles area on the footpath between Thorntree Close and Grosvenor Avenue, the area was inspected and it was found that it wouldn't be possible to erect a bollard as the area was designed to enable emergency vehicles to access and exit the area. It was resolved to ask the resident to let PCSO Pykett have vehicle registration numbers so that action could be taken.

Meeting closed at 9.20am.

16/15 ENVIRONMENT COMMITTEE OF BREASTON PARISH COUNCIL HELD AT 9.30AM ON MONDAY 20th APRIL 2015 IN THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON.

1. Present were Councillors Sharlot (in the Chair), Miller and Luke. Apologies for absence received from Councillor Wiggins & Parkinson.

2. Declarations of Interests. None.

3. Planning applications.

The Committee considered the following planning applications and the recommendations are as follows:-

ERE/0415/0007 – 24 Maxwell Street, Breaston – Part two storey, part single storey rear extension – Concerns were raised regarding the windows in the Bathroom and shower room overlooking the neighbouring property – it was recommended that they be non opening, obscure glass.

ERE/0415/0010 – 28 Woodland Avenue, Breaston – Single storey rear extension – the proposal was considered unattractive – the flat roof being a poor choice.

ERE/0415/0009 – 28 Mount Street, Breaston – Single storey, two storey and 1st floor rear extensions – recommend approval.

ERE/0415/0012 – 28 Holmes Road, Breaston – first floor extension to southern side facing Holmes Road – Recommend refusal on the grounds of over development of the site.

3. Decisions

The following decisions had been made by Erewash Borough Council:-

ERE/0215/0003 – 4a Mount Street, Breaston – approved with conditions 30/03/15

ERE/0315/1529 – Longmoor Cemetery – Approve with conditions 10/04/15

ERE/0215/0054 – Church Wilne Treatment Works – Approve with conditions 07/04/15

ERE/0215/0044 – Near Meadow Farm, Risley Lane, Breaston – approve with conditions 15/04/15

ERE/0215/0048 – Land North and West of 61 Belmont Avenue, Breaston – approve with conditions 17/04/15

4. A.O.B.

none

Meeting closed at 10.00am.

ENVIRONMENT COMMITTEE OF BREASTON PARISH COUNCIL HELD AT 9.30AM ON WEDNESDAY 29th APRIL 2015 IN THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON

1. Present were Councillors Sharlot (in the Chair), Parkinson and Luke. Apologies for absence received from Councillor Wiggins & Miller.

2. Declarations of Interests. None.

3. Planning applications.

The Committee considered the following planning applications and the recommendations are as follows:-

ERE/0415/0017 – 139 Longmoor Lane, Breaston – Loft conversions with roof alterations consisting of a side gable and rear dormer, new pitched roof to existing rear extensions and front bay window – recommend approval.

3. Decisions

The following decisions had been made by Erewash Borough Council:-

ERE/0315/0039 – 94 Risley Lane – Approved with conditions 24.04.15

ERE/0315/0003 – 55 Poplar Road – Approved with conditions 21.04.15

ERE/0315/0017 – Near Meadow Farm, Risley Lane – Approve with conditions 24.04.15

ERE/0215/0043 – 108 Wilsthorpe Road – Approve with conditions 20/04/15

4. A.O.B.

none

Meeting closed at 9.45am.

ENVIRONMENT COMMITTEE OF BREASTON PARISH COUNCIL HELD AT 9.00AM ON MONDAY 18th MAY 2015 IN THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON

1. Present were Councillors Cockle (in the Chair), Parkinson, Elliott, Miller and Luke. Apologies for absence received from Councillor Wiggins.

2. Declarations of Interests. None.

3. Planning applications.

The Committee considered the following planning applications and the recommendations are as follows:-

ERE/0315/0026 – 87 Risley Lane, Breaston – Amended plans for application for two storey side extension and single storey front extension plus a single storey rear extension and detached double garage – recommend approval with observation regarding driveway and dropped kerb.

3. Decisions

The following decisions had been made by Erewash Borough Council:-

ERE/0315/0051 – 23 Marlborough Road – Approved with conditions 28.04.15
 ERE/0315/0002 – 102 Longmoor Lane – Approved with conditions 28.04.15. Clerk notified EBC that the Parish Council were not consulted regarding this application.
 ERE/0315/0057 – 14 Poplar Road – Approved with conditions 30.04.15
 ERE/0215/0051 – 35 Wilsthorpe Road – Withdrawn 06.05.15
 ERE/0315/0055 – 15 Hills Road – Approved with conditions 11.05.15

4. A.O.B.

- a) Cllr Cockle to approach EBC Planning Team to organise a visit to the Parish Council to discuss planning and consultation etc.
- b) Cllr Cockle to investigate and report back to next meeting on Localism Bill.
- c) Cllr Luke thanked Cllr Cockle and the Clerk for the professional manner in which the meeting had been presented.

Meeting closed at 9.55am.

17/15 FINANCE REPORT FROM CLLR LUKE CHAIR OF FINANCE COMMITTEE

Report from Chair of Finance Committee

Following numerous meetings the Clerk and I have compiled a clearer version of the monthly financial summary documents.

Following the year end reporting on the Concurrent Function budgets that is required of the Clerk by Erewash Borough Council it was found that there had been a significant under spend due to budget cuts we had implemented at the beginning of the financial year and the change of hours for the new caretaker's post.

The carry forward funds into the financial year 2015/16 are £69,772.30 which consists of £12,007.58 concurrent functions budget from 2014/15. £34,481.50 carry forward Section 136 funds from previous years. £3123.85 Precept carry forward from 2014/15 and £20,162.17 Precept carry forward from previous years.

These carry forward funds are represented by the following earmarked reserves:

Description	£
Office Equipment	801.82
Risk Management (Clerk)	21,600.00
Election	2,550.00
Contingency for By Election	1,500.00
Resurfacing of path at Park	5,000.00
Replacement Fencing at Park	1,000.00
Pavilion Improvements	5,000.00
Alterations to PCMR	5,000.00
VAS	5,000.00
Pensions	5,000.00
Gala	2,790.89
Unallocated Budget	4,529.59
General Reserve	<u>10,000.00</u>
	69,772.30

In order to clarify the monthly Income summary document it is proposed that the £69,772.30 should be located in the Reserve Account at the bank and if it is favourable to Council the Clerk will make the necessary arrangements

It was Proposed, seconded and agreed that the funds should be transferred.

18/15 PAYMENTS AND RECEIPTS – May 2015

Payments	£
Co-Op Bank Bounced cheque	100.00
Co-Op Bank Charge for above cheque	6.00
Bulb money transfer from Gala to Precept	308.60
British Telecom	216.13
First Grade Coaching	1800.00
Erewash Borough Council	3709.44
Scottishpower	35.91
Staff	2609.16
Redtree	76.00
Excel Office Equipment	71.96
Sterilizing Services	31.18
E.ON	42.25
E.ON	665.95
E.ON	197.30
B Wood	91.20
Excel Office Equipment	17.74
Elson and Hall	698.00
Eurooffice	19.00
Co-Operative Coffee	5.00
Grasstrack Grounds Maintenance	216.24
Grasstrack Grounds Maintenance	810.37
Mark Douglas Industrial Supplies	19.20
Breaston Farm Shop	527.00
NALC	29.44
Co-Operative toilet rolls Gala	6.00
Dako Flying Angels	130.00
Bugs and Bones	75.00
AHS Electrical	113.00
Owen Bradley	120.00
Electric Rainbow Entertainments	200.00
David Sims	120.00
Post Office	25.92
Breaston Preschool Play Group	20.00
Long Eaton Sea Cadets	<u>20.00</u>
Total	13132.99
Receipts	£
E Hawley Mem NF18	112.00
Co-Op Funeral Care Q24 Ashes	60.00
Athletica inv 458	100.00

Athletica inv 458	195.20
Breadsall Parish Council inv 461	16.22
Gillotts E/R/Int/Mem 6C	120.00
Gala Income	116.00
Gala Income	375.00
Search Impex Inv 477	9.00
Kevin Morecroft inv 480	18.00
F & B Beauty inv 502	24.00
M Douglas inv 494	24.00
EM Sub Aqua inv 499	30.00
C Higgins Oehler's Photography inv 505	24.00
Ellis Fermor & Negus inv 462	24.00
Collyers inv 483	24.00
Robert Ellis inv 482	48.00
The Chequers Inn inv 475	24.00
Kinton and Daughters E/Int N15	285.00
Sarah Slack inv 532	15.00
Co-Op Bank Interest	5.66
HMRC VAT return	990.00
Erewash Borough Council	74106.00
Co-Op Bank Interest	13.72
Co-Op Bank Interest	<u>0.11</u>
Total	76758.91

It was proposed and seconded that the above accounts be accepted.

19/15 ANY OTHER BUSINESS

- a) Cllr Miller reported that DALC are holding a series of induction courses for Councillors and there is one at EBC on the 18.06.15 6-8pm
- b) Cllr Miller suggested a new letterhead to include a "coat of arms" similar to the village sign post located on the Jubilee Garden. The Clerk reported that Cllr Elliott had requested a "name tag" for whilst on site around the village. It was RESOLVED to investigate the headed paper and photo passes for Councillors and staff.
- c) Cllr Cockle asked Cllr Miller in his position as a member of the board of governors at Firfield Primary school whether any work was proposed to tidy up the old entrance gate from Sawley Road into the school site and a patch of school ground on the corner. Cllr Miller confirmed that the school are looking into improving the gates and tidying up the site in general.

20/15 DATE OF NEXT MEETING

The date will be Monday the 8th of June in the PCMR, Blind Lane at 7pm.

Meeting closed at 8.25pm

.....Chairman 08.06.15