



FOOD STALL DETAILS

If you intend to operate a food stall in Erewash

Please note:- **You must complete this form in full even if it duplicates information on other forms you are sending to Erewash Borough Council**
Please return this form 14 days before the event (see note on reverse)

PART 1 – Applicant and Event Details			
1.1 Name			
1.2 Contact address	Postcode:		
1.3 Contact telephone numbers	Tel No:	Mobile No:	
1.4 Event Details	Description/ name	Date	Duration
1.5 Type of Business	Are you registered as a food business? <input type="checkbox"/> Yes – complete Parts 2 & 3		
	Are you a charity organisation? <input type="checkbox"/> Yes – go to Part 3		
PART 2 – Registered Food Business Details			
2.1 Name of business or mobile vehicle			
2.2 If a mobile vehicle	Address where vehicle is stored?	give registration number:	
2.3 Name and address of Council with which food stall is registered			
2.4 Date of last inspection by Council in 2.3 above.		Contact Office name (if known)	
2.5. Were you inspected at the last event you attended?	<input type="checkbox"/> No - go to Part 3 <input type="checkbox"/> Yes - give details i.e. date, name of Council any issues highlighted in the additional details box over the page		
NOTE: Please ensure that you have the following documents available for inspection;- Food hygiene training certificates, food safety management system e.g. Safer Food Better Business documentation, electrical and gas installation inspection certificates			
PART 3 – Food Details			
Please tick all boxes that apply or provide details in box below			
Burgers / Hot dogs	<input type="checkbox"/>	Hot / cold drinks	<input type="checkbox"/>
Pre packed cakes	<input type="checkbox"/>	Candy floss / Sweets	<input type="checkbox"/>
Ice cream	<input type="checkbox"/>	Hot roast meat*	<input type="checkbox"/>
Other*	<input type="checkbox"/>	*please give details below and continue over page if necessary;	
Sandwiches <input type="checkbox"/>			
Mushy Peas <input type="checkbox"/>			
Other hot meals* <input type="checkbox"/>			

Signed _____ Print Name _____

Position _____ Date _____

**Please return this form with any other application forms or send to
 Erewash Borough Council, Environmental Health, Merlin House, Merlin Way, Ilkeston, DE7 4RA**

See over page for notes on why we are collection this information

Additional details

NOTES

Erewash Borough Council has a duty to inspect all food business in the Borough to ensure that safe food is being produced. We also need to be sure that anyone coming into the Borough or serving food on an ad-hoc basis is serving safe food.

The information you provide on this form will allow us, before the event itself, to consider if you pose risk from the food you intend to serve. If you are already registered with a local authority as food business we will contact them to find out if there are any problems with your food handling practices. If there are none then we may decide that we don't need to inspect you when you trade at the event.

In the case of a temporary ad-hoc event and/or charity the information will help us to decide if we need to take any action. If you are serving high risk food we may contact you to discuss your proposals. If we have concerns about the safety of the food you are providing we may decide to visit you during the event. It is possible; if we consider that you cannot ensure the food you serve is safe, for us to recommend to the event organisers that you are not allowed to trade.

**For further information please do not hesitate to contact the
Food Health and Safety Team at**

EREWASH BOROUGH COUNCIL ENVIRONMENTAL HEALTH

Merlin House, Merlin Way, Ilkeston, Derbyshire DE7 4RA

Tel: 0115 907 2244 ext 3820 Fax: 0115 931 6079

Email: environmentalhealth@erewash.gov.uk

For your information:-

1. Under the Food Hygiene (England) Regulations 2006 it is an offence not to provide any assistance or information which is reasonable in the performance of our functions under the Hygiene Regulations.
2. Inspections of food premises are undertaken to ensure compliance with the relevant regulations below;
 - Food Hygiene (England) Regulations 2006
 - Regulation (EC) 852/2004 on the hygiene of foodstuffs
 - Regulation (EC) 853/2004 laying down specific hygiene rules for food of animal origin
 - Regulation (EC) 854/2004 laying down specific rules for the organisation of official controls on products of animal origin intended for human consumption
3. Any action taken by the Council is governed by the Council's Enforcement Policy. A copy of the policy is available by telephoning 0115 907 2244 ext 3820, writing to the address above or from the website www.erewash.gov.uk.